



# SOKOTO STATE CONTRACTOR APPLICATION GUIDELINE

**By the provisions of the Sokoto State Public Procurement and Public Private Partnership Law 2016.**

1. Applicant obtains a free application form to register as a contractor/consultant with the state from the desk officer, Bureau for Public Procurement and Public Private Partnership (BPP&PPP) office located at Block 6, Shehu Kangiwa Secretariat, Sokoto State, **+234 8079979229** or download the application form by [REGISTRATION APPLICATION FORM – BPP \(sk.gov.ng\)](#) from the website.
2. Applicant makes payment of a non-refundable processing fee of N1,000.00 to Taj Bank Account Number 0000633964.
3. Applicant will submit the form physically at the BPP/PPP office located at Block 6, Shehu Kangiwa Secretariat, Sokoto State with attached copies of the following documents:
  - a. Company profile
  - b. Company documents:
    - CAC registration obtainable from <https://www.cac.gov.ng/companies>
    - Stamp duty obtainable from the Sokoto State Internal Revenue Service (SOIRS).
  - c. Tax clearance certificate obtainable from <https://soirs.up-ng.com/>
  - d. Evidence of payment (Bank teller or Remita e-invoice) of a non-refundable processing fee of ~~N~~1,000.00.

**Filling and submission of the application form can be done in one day. Applicants are advised to have all the requisite documents before picking up the application form.**

4. BPP&PPP reviews and verifies submitted documents. The review and verification process

may take 3 days from the submission date.



5. Once the documents have been verified, the desk officer will notify the successful applicant of the availability of the certificate for collection via telephone or e-mail (**+234 8079979229** or [info@BPPPPP.gov.ng](mailto:info@BPPPPP.gov.ng)).
6. The certificate of registration as a contractor to the government of Sokoto State will be issued to the applicant at the office of the Bureau for Public Procurement and Public Private Partnership, Block 6, Shehu Kangiwa Secretariat, Sokoto State by the desk officer **+234 8079979229**.

Signed:

**Secretary / Legal Adviser**

Sokoto State Bureau for Public Procurement & Public-Private Partnership

**14<sup>th</sup> December 2023.**

**12/31/2023 8:13 PM**